

Minutes

Health and Wellbeing Board Meeting 5 March 2015

Front Sheet: Summary of Key Actions:

Item 2 HWB Governance Report and Work Programme

Governance arrangements and Terms of Reference agreed.

HWB needs to ensure board members provide significant challenge to each other on how the board is improving health and wellbeing outcomes.

Voice of patients, residents, service users and carers is key to the work of the Board and should be emphasised further.

Action to set a date for a HWB development session in September (KM)

Item 3 Matters arising

The Board to request a follow up on the Learning from the 'Speaking Out' Independent Investigation into Saville's Association with Stoke Mandeville Hospital at the next meeting.

Members agreed for the letter from the Director of Public Health and Director of Children's Services to be sent on behalf of HWB lobbying Ofsted in relation to PSHE lessons in schools

Item 6 Pharmaceutical Needs Assessment

The Board agreed for the PNA to be published and for any final responsibility for approval be delegated to the Aylesbury Vale Chief Officer

The Chair requested that an agenda item looking at the role and of pharmacies and responsibility for communicating with the public be added to the work programme.

Item 7 Better Care Fund

It was agreed that metrics measuring how the Better Care Fund is working in practice be reported to members of the Board on a more regular basis and for HWB members to also have regular sight of the risk register.

Item 8 Developing the Primary Care Strategy

The board requested further updates on the PCS at future meetings and specifically how members of the public will be engaged to ensure the success of the objectives of the strategy.

Item 9 Mental Health Concordat

The MHC to be considered again at the June meeting and that Alan Baldwin, Assistant Chief Constable and a representative from the ambulance service be invited to attend.

Item 10 OFSTED Improvement Plan

The presentation of performance diagrams needs further clarification. David Johnston to provide a more detailed up date to the Health and Wellbeing Board in June.

ITEM 11 Any other business

Agreed future agenda items to be added to the HWB Work Programme:

- Understanding and utilising Healthwatch powers to enter and observe to be added to the HWB work Programme
- Promoting the role of pharmacies
- Follow up on the Savile Report
- The Better Care Fund – reviewing the detailed risk register and key metrics
- The Mental Health Concordat
- Update on MASH

MINUTES OF THE HEALTH AND WELLBEING BOARD HELD ON THURSDAY 5 MARCH 2015, IN COUNCIL CHAMBER, CHILTERN DISTRICT COUNCIL, AMERSHAM, COMMENCING AT 2.30 PM AND CONCLUDING AT 4.30 PM.

MEMBERS PRESENT

Ms J Adey (District Council Representative), Ms J Baker OBE (Healthwatch Bucks), Mr T Boyd (Strategic Director for Communities, Health and Adults), Mr R Corbett (Healthwatch), Ms I Darby (District Council Representative), Dr G Jackson (Aylesbury Vale Clinical Commissioning Group), Mr D Johnston (Strategic Director for Children and Young People) Dr S Murphy (Chiltern Clinical Commissioning Group), Dr G Payne (Medical Director, NHS England Thames Valley Area Team) and Mr M Tett (Chair)

OTHERS PRESENT

Dr Ravi Balakrishnan (Consultant Public Health), Ms J Butterworth (Head of Medicines Management Aylesbury Vale and Chiltern CCG), Ms K McDonald (Health and Wellbeing Lead, BCC) Mr C Parker (Secretary, BCC) and Ms L Perkin (Programme Director for Integrated Care)

1 WELCOME AND APOLOGIES

Apologies were received from Patricia Birchley, Lin Hazell, Dr Jane O'Grady, Dr Karen West, Lou Patten, Dr Anett Gamell and Nicola Lester.

Martin Tett, Leader of Buckinghamshire County Council, and new Chairman of the Board, welcomed everyone to the meeting.

2 HWB GOVERNANCE REPORT, TERMS OF REFERENCE AND WORK PROGRAMME

The Board considered the item on the Governance Report, Terms of Reference and Work Programme, introduced by Trevor Boyd, Strategic Director for Adults, Health and Communities and Katie McDonald, Health and Wellbeing Lead, Public Health, Buckinghamshire County Council.

The paper clarified the role and responsibilities of the Health and Wellbeing Board role and in the local health and social care landscape in light of the increasing expectations of the role of Health and Wellbeing Boards by national government.

The board were asked to agree in principle the proposed reporting structures and new terms of reference set out in the report.

Member comments

Martin Tett emphasised the need for the Board to achieve clear objectives to be able to measure success, to make sure it was really making a difference and not just be a "talking shop". Dr Graham Jackson said that it was important that the Board stay focused and ensure that any reports received are relevant to the Health and Wellbeing Board Agenda.

It was agreed by all board members that six meetings a year was sensible but there must be a structure between meetings for shared communication and learning through workshops and or development sessions.

Jenny Baker and Isobel Darby said they welcomed the proposed new governance arrangements and it would be important to regularly revisit the original objectives of the Board to track progress.

Dr Stephen Murphy suggested that the reporting lines of the Joint Executive Teams still need to be clarified. Katie McDonald said that work was in train through the Clinical Commissioning Groups to clarify the role of the JETs and which work streams would report where and clarified that the diagram included in the report was not suggesting that all the JETs reported directly into the HWB but were accountable to their governing bodies.

Martin Tett said that it was a good paper with a good balance between respect and challenge but the HWB would need to ensure board members provided significant challenge to each other on how the board is improving health and wellbeing outcomes.

RESOLVED-

That the governance arrangements, reporting and draft terms of reference outlined in the report, be agreed, and the Board's strategic objectives be reviewed at the future development session.

Action agreed. The Health and Wellbeing Board planning group to ensure the voice of patients, residents, service users and carers is key to the work of the Board and is emphasised further in the HWB work Programme. Healthwatch powers to enter and observe should be considered at a future meeting as one aspect of this.

3 ANY ANNOUNCEMENTS FROM THE CHAIRMAN

The Chairman announced that the Board would request a follow up on the Learning from the Speaking Out Independent Investigation into Saville's Association with Stoke Mandeville Hospital at the next meeting.

Action agreed: It was agreed by HWB members for Katie McDonald, Health and Wellbeing Lead Officer to send the letter from the Director of Public Health and Director for Children and Young People on behalf of the HWB lobbying Ofsted in relation to PSHE lessons in schools.

4 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

5 MINUTES OF THE MEETING HELD ON 20 NOVEMBER 2014

The minutes of the meeting held on 20 November 2014 were agreed as a correct record.

6 PHARMACEUTICAL NEEDS ASSESSMENT

Dr Graham Jackson, Clinical Chair, Aylesbury Vale CCG, and Jane Butterworth, Head of Medicines Management, Aylesbury Vale CCG and Chiltern CCG presented the Pharmaceutical Needs Assessment.

The Board noted that from 1 April 2015, every Health and Wellbeing Board in England has a statutory responsibility to publish and keep up to date a statement of the needs for pharmaceutical services for the population in its area which is referred to as a "pharmaceutical needs assessment" (PNA).

PNAs are used by the NHS to make decisions on which NHS funded services need to be provided by local community pharmacies. These services are part of local health care and public health and affect NHS budgets. PNAs help the NHS decide if new pharmacies are needed.

The Board noted that there had recently been a 60 day consultation which had run from 20 October to 23 December 2014. The final draft of the PNA and accompanying maps would now be available via the following link

<http://www.buckscc.gov.uk/healthy-living/pharmaceutical-needs-assessment/>

This is Buckinghamshire's first PNA under the new regulations and requirements set out by the NHS Pharmaceutical Services and Local Pharmaceutical Services Regulations 2013. A Working Group had been established to ensure the Board met its responsibilities for producing a final PNA.

All comments had been reviewed via the end of the consultation period, responses made and the document adjusted accordingly and it was now ready for publication.

Member comments

Martin Tett said that it was a dynamic assessment which included a wealth of information but asked whose responsibility it was to get the message out to the public about the changing role of pharmacies as this was not clear in the document.

Graham Jackson said that it was not currently clear who owns the collective responsibility for a strategic communications plan, overall responsibility sat with NHS England but all key partners have a role to play. It is known that more visits are made to community pharmacies than any other NHS setting and we needed to make sure that all opportunities were being utilised.

Jane Butterworth commented that pharmacies could take on a bigger role improving health and social care in our communities but this would require support and there was recognition that the current PNA did not fully realise this ambition but this would be taken forward in the future.

The lead officers from the Pharmaceutical Needs Assessment Steering Group would review the PNA annually to take account of any changes. The Health and Wellbeing Board raised specific concerns regarding the impact of new housing developments and for this to be considered. The Health and Wellbeing Board would be made aware of any amendments.

RESOLVED-

1 That the Executive Summary and the PNA Consultation Report be agreed

2 That the Report be now published

3 That any final responsibility for approval of the PNA and on-going issues be delegated to the Aylesbury Vale Chief Officer.

Agreed Action Katie McDonald, Health and Wellbeing Lead Officer to co-ordinate through the HWB Planning Group for an item looking at the role of pharmacies and responsibility for communicating with the public to be added to the HWB work programme.

7 BETTER CARE FUND

Lesley Perkin, Programme Director, Integrated Care, provided the Board with an update on the Integrated Care/Better Care Fund (BCF). The BCF had finally been approved in November 2014 and a draft of the S75 pooled budget agreement had now been agreed in principle.

There was a commitment through the BCF not to create new silos but to pull together groups of services to commission together. Work is already underway for early implementation under the rapid response and re-ablement work stream for a single point of referral. The benefits of these services coming together should be felt across the system and would be reported back to the Health and Wellbeing Board.

Member comment

Members discussed the need for a series of metrics for the Board to be able to review the implementation of the Better Care Fund. Martin Tett requested that a set of high level metrics be agreed for regular submission to the board. The current metrics are included as part of the Commissioning Strategy document and included acute admissions, response times and re-ablement.

Martin Tett asked that these metrics be available for the next update of the BCF at the Health and Wellbeing Board and for these to then be reviewed on a regular basis along with the updated risk template.

RESOLVED

That the Report be noted.

Action Agreed Katie McDonald and Lesley Perkin to agree with Healthy Bucks Leaders and the HWB Planning Group a set of matrix to be reviewed by the board. For the updated risk template to be circulated to HWB members on or before the next Health and Wellbeing Board meeting.

8 DEVELOPING THE PRIMARY CARE STRATEGY

Dr Graham Jackson, Clinical Chair Aylesbury Vale CCG reported on the development of the Primary Care Strategy in Buckinghamshire. The Strategy outlined the proposals for more pro-active, and co-ordinated out of hospital care and the plans to move investment into primary care and community care settings.

Graham outlined the vision and the following six goals:-

1. Enable people to take personal responsibility for their own health and wellbeing, and for those that they care for, with access to validated, localised and readily available educational resources.
2. Health, social care and voluntary sector providers working together to offer community based, person centred, co-ordinated care, which proactively manages long term conditions, older people and end of life care out of the hospital setting.
3. Improved and appropriate access for all to high quality, primary care that makes out of hospital care the default
4. Develop clearly understood pathways that offer consistent and co-ordinated care, using bed-based services only when necessary.
5. Improve health outcomes for our whole population through adopting best practice, stimulating innovation and aspiring to improve.
6. A commitment to invest in and support our primary care providers in helping build our out-of-hospital services.

Graham's presentation also outlined the enablers, critical success factors and next steps for implementation.

Member comments

The Board discussed the issues outlined in the presentation including co-commissioning and appropriate use of funding to enable GPs to working differently and more collaboratively in the community.

There was a need to emphasise the county-wide and joint CCG strategy. The public needed to have the right information at the right time to enable them to go to the right place for treatment. In noting the presentation, it was agreed that the way the public are communicated with should be considered at a future meeting.

RESOLVED-

That the presentation be noted.

Action Agreed: That a report focussing on communication with the public to deliver the aims of the primary care strategy be discussed at a future meeting.

9 MENTAL HEALTH CONCORDAT

Trevor Boyd, Strategic Director for Adults, Health and Communities, provided an update on the Mental Health Concordat which is an initiative from central government. Trevor advised that the Action Plan had to be published by the end of March. Following the previous Board meeting, Trevor had written to

the Police about the use of custody in mental health cases. Following a reply from Alan Baldwin, Assistant Chief Constable (ACC) for neighbourhood policing and partnerships, a high level meeting had been held with the Police, CCG and Mental Health Commissioners.

Member comments

It was considered that, for young people with mental health issues, police custody should be a “never event”. Members of the Board discussed street triage and the use of triage cars where a mental health nurse goes out in the car with the Police. Members agreed that it was important to get the services working as a team. The high level meeting, mentioned, had proved helpful.

The Board felt that they would like to review the issues in full at their June meeting. Alan Baldwin would be happy to come to the Health and Wellbeing Board with a representative of the Ambulance Service.

RESOLVED-

That the update be noted.

Action Agreed.

Alan Baldwin (ACC) and a representative from the Ambulance Service to be invited to the June meeting of the Board.

10 OFSTED IMPROVEMENT PLAN

David Johnston, Strategic Director Children and Young People, gave an update on the OFSTED Improvement Plan. David reported that there has been an evident step change in the pace of the programme with engagement from all partner agencies and corporate services. The Improvement Plan is being updated to reflect Department of Education Adviser comments to make it a “live” document and enable the tracking of progress against actions and outcomes for children. David gave an update on the statistics presented, including referrals dealt with, and said that he will report back to future meetings of the Board on the direction of travel.

Member comments

In noting the update, Martin Tett said the presentation of performance diagrams needs further clarification to resolve some of the recording issues.

RESOLVED-

That the report be noted and further updates be submitted to future meetings of the Board.

Agreed Action David Johnston to submit a more detailed update at the June meeting of the Board.

11 ANY OTHER BUSINESS

The Chairman provided a round-up of future agenda items that were to be added to the Health and Wellbeing Board Work Programme:-

- Utilising Healthwatch powers to enter and observe
- Promoting the role of pharmacies
- Follow up on the Savile Report and other recent safeguarding issues
- The Better Care Fund – reviewing the detailed risk register and key metrics
- The Mental Health Concordat
- An update on Multi-Agency Safeguarding Hub (MASH)

12 DATE OF THE NEXT MEETING

30th April at 10.30 am

CHAIRMAN